

2011-2012 School Year

Dear Tuition Assistance Applicant,

Thank you for requesting information on tuition assistance. We want you to know that the VCA Board of Trustees is very aware of the hardship of some families concerning tuition costs. It is our desire to make VCA more affordable for all of our families. We also want our school population to reflect a broad economic range within the Christian community. We believe that the best approach to fulfilling this desire is to provide a Tuition Assistance Program.

Please read the information that is included with this letter and complete the applications to request assistance. The **Tuition Assistance Application** (including your answers to the three questions on the form) and a **copy of your 2010 IRS Tax Form** need to be returned to the VCA Business Office. The other form, **CFA (Confidential Financial Analysis)**, is to be completed online and submitted to DTS (Development Testing Services). This company is instrumental in establishing the family financial need. We understand that filling out the enclosed paperwork will take some time, energy, and prayer on your part. Be assured that we will be reviewing each application with prayer for discernment and wisdom as we make decisions on tuition assistance awards. Your information will be kept confidential.

Given the current economic climate and the increase in families requiring financial aid, we find it necessary to implement specific guidelines in order to accommodate as many students as possible. The individual needs have increased dramatically, while our available funds have remained fixed. Therefore, it is imperative that all paperwork be **complete and received as soon as possible**.

In addition to Tuition Assistance, there is also another way to lower your out-of-pocket tuition costs at VCA. While the school has already absorbed nearly 15% of the actual \$6,465 cost to educate each student, VCA has established the T.R.I.P. program (see enclosed information) to help every family who will participate. We encourage you to actively utilize T.R.I.P.

Thank you again for applying for tuition assistance at Valley Christian Academy. If you need clarification on any aspect of our program, please call me.

God bless your family,

Mrs. Karen DaFonseca, Business Manager (ext. 311)
and the Tuition Assistance Committee, VCA Board of Trustees

“...mounting up with
wings as eagles.”
Isa. 40:31

Established in 1979



2011-2012 Tuition Assistance Application

STEP 1: This form and all attachments must be received by the Business Office.

Parents' Names: _____ Today's date: ____/____/____

Student Information (include those attending VCA or other schools for which you pay tuition)			
Student's Name:	School:	Desired Grade	Tuition Amount: (refer to VCA Tuition & Fee Schedule)
	VCA		
	VCA		

- A. Total dollar amount of VCA tuition (without assistance)\$ _____
- B. Total dollar amount of other tuition (paid to other schools).....\$ _____
- C. Total dollar amount of tuition to be paid out (A + B) \$ _____
- D. Amount of VCA tuition your family is able to pay..... \$ _____
- E. Amount of VCA tuition assistance requested (remaining amount)..... \$ _____

(Note: A-E must be completed for consideration)

STEP 2: VCA uses a third-party company to provide data for the decision making process. To complete the CFA Tuition Assistance application, connect to their secure website at www.cfslogin.com. Note VCA's school registration number is 28191.

STEP 3: The leadership at VCA is committed to being prudent stewards of the resources God has entrusted to this ministry, including funds available to assist those in need. In order to best inform the Tuition Assistance Committee with your specific needs and the ways VCA may offer support, please answer the following questions on a separate sheet of paper.

1. Why do you desire to enroll your child(ren) at VCA at this time?
2. VCA's mission is to be an extension of the Christian home and church. We seek to reflect this purpose in admissions and tuition assistance decisions. Please define a "Christian home." Please describe your family's church involvement.
3. Are there any specific details of your situation that you feel would be helpful for our committee to understand as consideration is made regarding this request?

STEP 4: Submit a copy of your 2010 IRS tax return with all supporting schedules (Federal return only) with this completed application (include the answers to the questions above) to the Business Office.

STEP 5: The VCA Tuition Assistance Committee will notify you in writing concerning their decision. Please be assured that all information is kept confidential.





2011-2012 Tuition & Fees Schedule

REGISTRATION and TESTING FEES (non-refundable)	
New student registration, grades K-8	\$ 200.00 per student*
Re-registering student, grades K-8	\$ 200.00 per student**
New students Testing Fee (non-refundable)	\$ 50.00 (due at the time of testing)

➔ *Save \$100 off the registration fee if you enroll within 2 weeks of acceptance

➔ **Save \$100 off the re-registration fee if your re-register by March 18th; if you re-register by May 1, save \$50 off the re-registration fee

TUITION for 2011-2012			
Grades	Annual Tuition	Monthly payments	
		10M	12M
K-5	\$ 5,370.00	\$ 537.00	\$ 447.50
6-8	\$ 5,670.00	\$ 567.00	\$ 472.50

OTHER FEES / CHARGES	
Building Assessment Fee (non-refundable)	\$100.00 per family (Billed to account in late Sept.)
Technology Fee (non-refundable)	\$ 75.00 per student (Billed to account in late Oct.)
Lunches / Field Trips Intramural/Athletic Fees Instrumental Lessons All other charges: including Library, Assignment Books	Billed to account as charges are incurred.

NOTE: This year, we are offering the option of having Bldg. & Tech. fees added in with the tuition and divided over the payment plan. Please check this option on the Financial Agreement.

TUITION ASSISTANCE

We strongly feel that according to God's Word, all Christian children belong in an educational system where Jesus Christ is pre-eminent (Colossians 1:18) and where they are taught to love the Lord their God with all their heart (Deuteronomy 6:5-7). Because of this, Valley Christian Academy provides a Tuition Assistance program. Tuition assistance is awarded based on need and available funds. You may request a Tuition Assistance Packet through the Business Office or download it from www.valleychristian.com (go to Admission, then Tuition Assistance). For returning families, the application deadline is April 15, 2011, in order to be considered for the main disbursement of Tuition Assistance Funds.

Please see the Financial Agreement for VCA PAYMENT POLICIES.

REGISTRATION FEES:

The registration fee includes application processing, student accident insurance, ACSI membership, and ACSI student activities.

TUITION DEPOSIT:

A tuition deposit of \$ 100.00 per family is due at the time of registration. This deposit will be applied to your account in late September.

TUITION:

Families may pay tuition in:

- ▣ 12 monthly payments (12M) 7/1/11 --- 6/1/12
(you must be registered by June 1)
- ▣ 10 monthly payments (10M) 9/1/11 --- 6/1/12
- ▣ 2 semester payments (2S) 8/1/11 and 1/1/12
- ▣ 1 yearly payment (1A) 8/1/11

Statements will be **emailed** unless paper statements are specifically requested.

Automatic monthly payments of tuition (if applicable) and other charges will be made through DPP (Direct Payment Plan). Detailed information on DPP is included in your registration packet.

OTHER FEES:

The Building Assessment Fee is used for ongoing building maintenance and repairs.

The Technology Fee is used for Technology class programming, curriculum, and hardware maintenance.

Other charges incurred (lunches, field trips, athletics, instrumental lessons, library fines, and other miscellaneous charges) will be billed monthly.

WITHDRAWAL:

If a student is withdrawn or expelled once the school year has begun, a per diem (per day) rate will be charged based on 178 school days.



VCA is accredited by ACSI.

Stretch your VCA tuition dollars through the

2011-2012 T. R. I. P. Program
Tuition Reduction Incentive Program

Reduce your student's tuition while purchasing items you buy anyway!

1. How does TRIP reduce my tuition?

VCA participates in bulk purchases of gift cards from various stores. The gift cards are sold to participating families at face value with the discount being passed on to individual accounts in the form of a tuition credit. The families of VCA receive 75% of the credit, while the remaining 25% is paid out to cover the cost of the program.

2. How much could I actually save on my tuition with TRIP?

	Vendor	Monthly Spending	% of Discount	Savings
Food:	Giant Eagle	\$ 600	4.5%	\$ 27.00
Gas:	Speedway	\$ 150	4.5%	\$ 6.75
Dining Out:	Spaghetti Warehouse	\$ 50	18.0%	\$ 9.00
	Starbucks	\$ 40	7.0%	\$ 2.80
Merchants:	Gap/OldNavy	\$ 50	9.0%	\$ 4.50
	Lands End	\$ 100	15.7%	\$ 15.74
Household:	Home Depot	\$ 100	4.8%	\$ 4.75
	Walmart	\$ 100	2.0%	\$ 2.00
	AT & T	\$ 30	19.7%	\$ 5.91
Totals				\$ 78.45
Monthly addition to TRIP account		$\$78.45 \times 75\% = \$ 58.84$		
Potential Annual Savings		$\$58.84 \times 12 = \706.08 off tuition		

SAVE \$
SAVE \$
 ON
TUITION

3. How do I start and participate?

Complete a registration form and turn in to the TRIP box outside the school office. You will be sent your TRIP account number with your first order. This number is to be included on all your order forms.

Complete an order form to order your gift cards. Enclose a check for the exact amount made out to VCA TRIP. Your order form must be turned in to the TRIP box by Wednesday at 8:30 am.

Pick up your gift cards in the Business Office on Wednesdays after 11:00 am. You may pick up your gift cards yourself, or give permission for your student or another adult to pick them up.

Call all your family and friends and see if they would be willing to use TRIP gift cards for their purchases to further increase your savings potential! Most TRIP gift cards do not expire and can be used by friends and family out of state at the appropriate vendors.

4. How do I use the gift cards?

The gift cards are cash and cannot be replaced, so be careful! Many merchants will not give back change, so purchase smaller denominations. Debit cards are available from some merchants and are convenient because you can use them until all the change is used up. Kohls will allow you to pay off your credit card bill with their gift cards. Please do not attempt to pay off any other credit card bills with TRIP gift cards.

5. How will I actually receive my tuition credit money?

In December and May, the VCA Business Office will credit the balance of your TRIP earnings to your VCA tuition account. Any undesignated credits will go to the tuition assistance fund at VCA. If you are participating in TRIP as a prospective VCA family and do not end up sending your child to VCA, all of your earned credits will go to the VCA Tuition Assistance Fund.